



LASSEN COUNTY
CHILDREN & FAMILIES COMMISSION

APPROVED Meeting Minutes, October 2, 2008
1345 B Paul Bunyan Road, Susanville, CA.

PRESENT: Commissioners Doug McCoy, Barbara Malone, Melody Brawley, Bob Pyle, Alternate Commissioner Kathy Colvin and staff member Laura Roberts

ABSENT: Commissioners Jan Foster, Mae Sherman, Elizabeth Elam, Amiee Osborn, Brenda Poteete, and Alternate Commissioner Brian Dahle

CALL TO ORDER: Chairman Doug McCoy called the meeting to order at 1:40 p.m. Everyone was welcomed.

PUBLIC COMMENT: There was no public comment.

APPROVAL OF AGENDA: Chairman McCoy presented the agenda requesting that the recently received invoices for liability insurance, Pathways invoice for home visiting services, and annual database fees, be added to the list of items to be authorized for payment. Commissioner Brawley made a motion that the recently received invoices be added to the list of payments. Commissioner Pyle seconded the motion. There was no further discussion and the motion passed. There were no other additions or deletions. Commissioner Pyle made a motion that the agenda be approved as amended. Commissioner Brawley seconded the motion. There was no discussion. The motion passed with no abstentions.

INFORMATION/CONSENT CALENDAR: The information and consent calendar was presented. Approval of the Minutes of the September Meeting was pulled from the Consent Calendar to be acted upon separately. Commissioner Malone made a motion to approve the consent calendar as amended. Alternate Commissioner Pyle seconded the motion. There was no further discussion. The motion passed unanimously. The items approved on the consent calendar are as follows:

Approval of Fiscal Report

Approval of Transfer of Funds from Trust Account and payment of pending obligations in an amount of \$10,005.90 plus an additional amount of \$113,616.40 to cover obligations added to the agenda per the minutes above.

Lassen Diversified Mgmt.	\$8,190.00	Staff Contract Payment October 8, Invoice 4188
Laura Roberts	\$354.51	Mileage to Sacramento for CCFA Meeting
Lassen Diversified Management	\$314.74	Duplication and Postage for Sept 08, Invoice #4189
Alliant Insurance Services, Inc.*	\$1,146.65	Annual Liability Insurance for Commission
Bailey Data Management*	\$2,700.00	Annual Database Hosting and Maintenance Fees
Pathways Home Visiting*	\$110,916.40	First & Second Quarter Payments
Total	\$123,622.30	

*Added per amendment to agenda noted in minutes above.

MINUTES OF SEPTEMBER 4, 2008: The Minutes of September 4, 2008 will be placed on the agenda for approval at the next meeting as there were insufficient commissioners who were present at the September 4, 2008 meeting to constitute a quorum to vote to approve the minutes.

PUBLIC HEARING ON ANNUAL AUDITS: Chairperson McCoy declared the public hearing open at 1:46 p.m. The Annual Compliance and Fiscal Audits were presented. There was no comment. The public hearing was closed at 1:47 p.m.

PUBLIC HEARING ON ANNUAL REPORT: Chairperson McCoy declared the public hearing open at 1:48 p.m. The Annual Report was presented. The consumer and State Commission versions of the report were presented. The full evaluation report was presented as a component of the State Report. The public hearing was closed at 1:50 p.m.

ADOPT ANNUAL AUDITS: Commissioner Brawley made a motion to accept the Annual Fiscal and Compliance Audits. Commissioner Malone seconded the motion. There was no discussion. The motion passed with no abstentions.

ADOPT ANNUAL REPORT: Commissioner Brawley made a motion to accept the Annual Report. Alternate Commissioner Colvin seconded the motion. There was no discussion. The motion passed with no abstentions. It was suggested that the annual report be presented to Rotary (both groups), to LPC, Soroptomist, Kiwanis, and that copies of the report be sent to County Health and Social Services departments, and One Stop Centers.

ADIN STATE PRESCHOOL: A discussion was held concerning the reallocation of funding to Adin State Preschool for FY 08-09 preschool slots for children in northern Lassen County. Commissioners felt that since the need had been presented and the school district is a low API score district that funds should be reallocated. E-mail was provided by Adin Preschool indicating the value of two slots. The cost would not exceed \$7,500. It was suggested that applicants for the preschool slots to be funded by First 5 should be reviewed by Lassen Child & Family Resources to be sure that the children were not eligible for other sources of funding from LCFR. Commissioner Brawley made a motion to approve funding in an amount to cover two slots both morning and afternoon sessions. Commissioner Pyle seconded the motion. There was no further discussion. The motion passed with no abstentions.

MHSA Early Intervention and Prevention Plan -- Collaborating with First 5: Ken Crandall could not attend the meeting due to illness. On his behalf, Commissioner Melody Brawley spoke about MHSA and the various programs developed to date. She presented details of the Early Intervention and Prevention proposed strategies that are being presented in public forums currently. During the discussion it was suggested that increased emphasis be placed on prevention, i.e. parenting classes for families, not just the families who may be mandated to attend. It was also suggested that because home visiting/school readiness funding from the State Commission will be eliminated by June 30, 2010, that MHSA funding be explored fully as an option for sustainability. The Chairman and the Executive Director are to make an appointment with Ken Crandall to bring information to him concerning the Commission discussion and to explore further the potential of partnering with First 5 regarding early mental health for children, and also the child find program.

REPORTS:

- Executive Director Laura Roberts report on progress in locating training opportunities for GFOA and GASB 34 accounting methods. Further research is being done. Commissioner Brawley reported that Alliance for Workforce Development is putting on a series of trainings for nonprofit management and that perhaps a class on GFOA and GASB34 could be added. Tracy Hold is to be contacted to see if this is possible.
- The quarterly report from Pathways Home Visiting Program was provided.
- Information on the California First 5 Legacy Process was provided. It was noted that State First 5 firmly states that existing programs will not be extended beyond their closure dates. Two to three signature programs will be developed by the State Commission and the projected time line indicates that RFP processes may begin in 2010-11. No one knows until the Legacy Process is finished what the signature programs will be.
- Information from the California Budget Project was provided. While First 5 funds were not accessed during the current budget process, the budget difficulties are not solved for the future. Commissions need to continue to strive for the best possible outcomes for children through their funded programs and investments, as well as continued excellence in accountability.
- Applications for the vacant alternate commissioner position are being distributed.

ADJOURN: The meeting was adjourned at 3:15 p.m. The next meeting will be held on November 6, 2008 at 1:30 p.m.

Respectfully Submitted,

Laura J. Roberts
Executive Director