



**PRESENT:** Commissioners Doug McCoy, Jan Foster, Elizabeth Elam, Amiee Osborn, Mae Sherman, Brenda Poteete, and staff member Laura Roberts

**ABSENT:** Commissioners Melody Brawley, Bob Pyle, and Alternate Commissioner Brian Dahle

**CALL TO ORDER:** Chairman Doug McCoy called the meeting to order at 1:40 p.m. Everyone was introduced and welcomed.

**PUBLIC COMMENT:** There was no public comment.

**APPROVAL OF AGENDA:** Chairman McCoy presented the agenda. There were no changes. Commissioner Sherman made a motion that the agenda be approved as presented. Commissioner Poteete seconded the motion. There was no discussion. The motion passed with no abstentions.

**INFORMATION/CONSENT CALENDAR:** The information and consent calendar was presented. Commissioner Poteete made a motion to approve the consent calendar as modified. Commissioner Elam seconded the motion. It was requested that the expenses listed in the "Other Category" be detailed for the next meeting. The motion passed unanimously. The items approved on the consent calendar are as follows:

- Approval of April 2, 2009 Minutes (There was no quorum for a meeting in March)
- Approval of Fiscal Report
- Approval of Transfer of Funds from Trust Account and payment of pending obligations in an amount of \$25,813.59

Lassen Diversified Management	\$8,190.00	Project Coordination & Implementation for May 09, Invoice 4249
Lassen Diversified Management	\$1,129.28	Postage and Duplication for April 09, BASG Training, Invoice 4252
Lassen Diversified Management	\$1,093.20	Children's Fair Sign Supplies, stickers, 2 EZ Up Tents, Invoice 4252
LC Office of Education	\$40.00	Children's Fair Booth Rental*
Helen Finks	\$12.07	Glue and Tape for Children's Fair Booth Signs
Mono County Finance Department	\$252.69	Mono County Counsel work performed in Jan & Feb 09
Social Entrepreneurs, Inc.	\$1,87.50	Consulting and Evaluation for March 09, Invoice 1861*
Modoc Office of Education	\$947.76	Adin Preschool for March 09, Invoice 7*
Smiles for Life, Inc.	\$1,127.50	Case Management Services un-reimbursed by other sources, Invoice 203*
Lassen Child & Family Resources	\$10,000	CARES 4 <sup>th</sup> Quarter pmt for 08/09 Invoice 809003 CARES
Modoc Office of Education	^660.56	Adin State Preschool for April 2009
Susanville Supermarket	\$483.03	Incentive Items and Supplies for Children's Fair
Total	\$25,813.59	

\*Previously paid between meetings, not yet reflected in minutes.

**MINI GRANT APPLICATION OF LITTLE LAMB FAMILY HOME DAY CARE:** Dorothy Salem presented a mini grant request for \$2,797.96 for Little Lamb Family Home Day Care. Commissioners asked about the vacancy rate and status of her programs. Dorothy explained her desire to focus on curriculum, literacy and multicultural materials for the program. Commissioner Elam moved to approve the mini grant. Commissioner Poteete seconded the motion. There was no further discussion. The motion passed. Chairman McCoy commended the applicant on her excellent application and commitment to childcare.

**MINI GRANT APPLICATION OF HONEY BEAR FAMILY HOME DAY CARE:** Norm Keeton presented a mini grant request for \$2,200.00 for Honey Bear Family Home Day Care. The mini grant request if funded will upgrade outdoor and indoor play equipment for small children. The old redwood playground equipment needs replacing, as it is splintering and not appropriate for small children. Commissioner Poteete moved to approve the mini grant. Commissioner Sherman seconded the motion. There was no

further discussion. The motion passed. Chairman McCoy commended the applicant on their commitment to childcare through their home and landscape modifications to best suit the children in their care.

**ORAL HEALTH SERVICES REQUEST FOR AUTHORIZATION TO REIMBURSE SIERRA CASCADE FAMILY OPPORTUNITIES FOR EXPENSES ASSOCIATED WITH ORAL SURGERY FOR LASSEN COUNTY CHILDREN:** Three Lassen County Children are receiving oral surgery at the Atwater Clinic near Merced. At the previous meeting the Commission authorized payment of travel expenses for the families to access the treatment. Sierra Cascade Family Opportunities is advancing the funding and will invoice the Commission for mileage, lodging, and per diem associated with getting the children treated. The total cost is \$1,384.00. Commissioner Foster moved to reimburse SCFO upon submission of an invoice and confirmation that the treatment has been performed, as well as receipts for the lodging. Commissioner Sherman seconded the motion. There was no further discussion. The motion passed with Commissioner Poteete abstaining.

The status of the local treatment process was presented. Dr. Buehler has applied for the DentiCal provider number and as soon as that is issued he will be able to treat Medi-Cal/Denti-Cal insured children that need hospital services. The children that are being treated in Atwater have urgent needs. The other children on the list will be treated as soon as the doctor's provider number arrives. Dr. Buehler has established a private practice in Susanville and will continue to provide the hospital dental services as well as pre and post-op follow-up visits.

**REPORTS:** Children's Fair: The event was a success. Several products were developed for the Commission to promote Lassen First 5 and the programs and services provided to children and families. The Commission, First 5 Children's Oral Health program, Pathways Home Visiting, Denti-Cal, and the tobacco health education program were set up in a strip mall fashion in the Industrial Building at the Fair Grounds. Children and families had opportunities to interact with Commissioners and staff via the beanbag toss, making crowns and decorating them with stickers, or spinning the true or false wheel. Families entered a drawing for free groceries or a bag of apples from Susanville Supermarket, or a copy of Chef LaLa's cookbook. Lassen High LEAPP and ASB students volunteered in the booth as well as volunteered to wear the vegetable and fruit costumes. The costumes added color and flare to the event and helped draw people to the booth to interact with Commissioners and volunteers. Individually wrapped lunch sized packages of carrots and apple slices were given to children as they participated in activities in the booth. The Regional Nutrition Project in Chico was very helpful in loaning the vegetable imprinted tent as well as Rethink Your Drink information, the costumes, as well as other bits and pieces of support to help with the event. The costs of developing the props and activities was an investment this first year, but event costs will not be so much next year as the props and concepts can be repeated and used throughout the year.

The GASB 34 training is an all day web based training that will occur in May. Helen and Laura will be participating in the training. This will help with SAS 112 compliance as well as strengthening fund accounting skills.

Recruitment of Commission members to fill vacancies is moving along. The Public Health Director has agreed to come on as a Commissioner to replace Barbara Malone. The Board of Supervisors has to confirm the appointments.

**Adjourned:** The meeting was adjourned at 2:45 p.m.

Respectfully Submitted,

Laura J. Roberts, Executive Director