



**PRESENT:** Commissioners Doug McCoy, Brenda Poteete, Jan Foster, Elizabeth Elam, Barbara Malone, Melody Brawley, Mae Sherman, Brenda Poteete, and staff member Laura Roberts

**ABSENT:** Commissioners Amiee Osborn, Bob Pyle, and Alternate Commissioner Brian Dahle

**CALL TO ORDER:** Chairman Doug McCoy called the meeting to order at 1:45 p.m. Everyone was welcomed.

**PUBLIC COMMENT:** There was no public comment.

**APPROVAL OF AGENDA:** Chairman McCoy presented the agenda. There were no changes. Commissioner Malone made a motion that the agenda be approved as presented. Commissioner Elam seconded the motion. There was no discussion. The motion passed with no abstentions.

**INFORMATION/CONSENT CALENDAR:** The information and consent calendar was presented. It was indicated that the payment of the First 5 Association dues should be made at the June meeting for payment from the new 09-10 budget year rather than this budget year. Commissioner Poteete made a motion to approve the consent calendar as modified. Commissioner Brawley seconded the motion. There was no further discussion. The motion passed unanimously. The items approved on the consent calendar are as follows:

- Approval of February 5, 2009 Minutes (There was no quorum for a meeting in March)
- Approval of Fiscal Report
- Approval of Transfer of Funds from Trust Account and payment of pending obligations in an amount of \$74,722.53

|                                       |                    |   |
|---------------------------------------|--------------------|---|
| Smiles for Life                       | \$948.00           | Assessment, preventive & case management work, Inv 200* |
| Social Entrepreneurs                  | \$784.21           | Consulting and Evaluation Inv. 1839*                    |
| Lassen Diversified Management         | \$8,190.00         | Staff Contract for April 09 Invoice 4238                |
| Lassen Diversified Management         | \$839.00           | Postage and Duplication or March 09, Invoice 4239       |
| Lassen Diversified Management         | \$236.10           | Infant Tooth Brushes and timers                         |
| Modoc Co. Office of Ed                | \$767.02           | Adin Preschool for February 09, Invoice 6               |
| Rene Kaiserling Mini Grant            | \$7,500.00         | Child Care Mini Grant                                   |
| Pathways to Child & Family Excellence | \$55,458.20        | Home Visiting 3 <sup>rd</sup> Quarter Payment, FY 08-09 |
| <b>Total</b>                          | <b>\$74,722.53</b> |   |

\*Previously paid between meetings, not yet reflected in minutes.

**PUBLIC HEARING:** State First 5 Annual Report for 2007-2008: The public hearing was opened at 1:50 p.m. The report was provided to Commissioners via CD and the printed copy was presented. A question arose as to why the public hearing on a state report is required. It was indicated that it is a part of the legislation. There was no further comment. The public hearing was closed at 1:53 p.m. Commissioner Poteete moved to receive the report and note that the public hearing was conducted. Commissioner Sherman seconded the motion. There was no discussion. The motion passed.

**MINI GRANT FUNDING:** Interest in applying for a mini grant has been received from 3 different individuals. The balance of the existing line item is not available because of obligations to existing grantees. When the budget was made last year the existing obligations extending into a subsequent fiscal year were not included. Thus the amount of available mini grant funds for new grants in the 08-09 fiscal year was not clearly \$25,000. Two grants have been awarded during FY08-09 for a total of \$15,000. The remainder of the funds has been spent or is dedicated to prior existing mini grants. The balance of available funds is approximately \$1,200. The commission considered allocating additional funds to the mini grant program from other line items such as Child Find or Behavioral Health as those funds have not been utilized this year. After discussion Commissioner Brawley moved to open up the mini grant application process to additional applicants through June 30 but to delay moving funds into mini grants until grants are received and approved. Commissioner Elam seconded the motion. There was no further discussion. The motion passed.

**ORAL HEALTH SERVICES REQUEST FOR AUTHORIZATION TO EXPEND EMERGENCY ORAL HEALTH FUNDS TO ASSIST FAMILIES WITH EXPENSES ASSOCIATED WITH ACCESSING SERVICES OUT OF COUNTY:** The Executive Director explained that oral surgery services for children with extreme oral health needs is temporarily not available. Sierra Cascade Family Opportunities contacted the Commission and would like to partner in setting up a system whereby the Plumas Transit system would provide bus transportation for children and families to access oral surgery services in Atwater, California. Expenses for this would be approximately \$420.00 per family to cover the transportation, lodging, and per diem for the 2 day trip. This is based on seven families being transported and sharing in the expenses. Extensive discussion ensued about how to best accommodate the children that are waiting for services at this time. It was suggested that additional information be obtained about how long it will take for Denti-Cal provider numbers to be issued and whether retroactive billing can occur for services rendered prior to the provider number being issued. The Denti-Cal number is the one remaining component necessary to put the hospital dental services back on line. Continued discussion ranged from just paying the local qualified professional to perform the services versus waiting for Denti-Cal. Commissioners felt that this could slip into or border closely on supplantation so that idea was dismissed as an option. Commissioner Malone moved to prioritize the existing cases, expend funds to get those most critical to services in Atwater, and to wait for local services for those children that could wait. Commissioner Brawley seconded the motion. There was no further discussion. The motion passed with Commissioner Poteete abstaining.

**ANNUAL STRATEGIC PLAN REVIEW:** Continued discussion and review of the strategic plan ensued. Commissioners still indicated strongly they wanted to wait to see what the outcome of the ballot is on May 19<sup>th</sup> before they finished their review of the plan and also their final development of a budget. Draft budgets were provided but were not reviewed. The Executive Director was requested to prepare the draft Strategic Plan indicating the suggested modifications and list this on the June agenda for final action. It was acknowledged that multiple meetings might have to occur in June to get the plan and budget finalized by June 30, 2009.

**REPORTS: Children's Fair:** Progress is being made to design a booth that will be interactive for children and families as well as provide information about nutrition and local services for children. Helpers are needed to work in the booth. A sign up sheet will be circulated via e-mail. Some features of the booth will have an expense but costs will be kept within the limits of the Executive Director's responsibilities as provided by the policies and procedures of the Commission. **GASB34 Training:** The Regional Technical Assistance Project will be paying for the costs of 2 trainings on GASB34. The trainings located will be web based so there will be no travel costs. The Project will also pay for the books that are required to be purchased. **Home Visiting:** The quarterly report is in the packet. Services are moving along well. A new person is moving to the Big Valley area and is being recruited as a potential bilingual home visitor. The two part time positions would be merged into one for that area. **Resignation:** The Chairman read a letter of resignation from Bobby Malone. She indicated she would be retiring full time by June and would no longer be qualified to fulfill her position on the Commission. It was with regret that her letter of resignation was accepted. **State Conference:** The State Conference scheduled for April was cancelled. This is due to current economic conditions.

**Adjourned:** The meeting was adjourned at 3:00 p.m.

Respectfully Submitted,

Laura J. Roberts, Executive Director